

**ANNUAL QUALITY ASSURANCE REPORT (AQAR)  
OF THE IQAC  
2016-17  
NOWBOICHA COLLEGE, DOOLAHAT-787027  
LAKHIMPUR, ASSAM  
Part-A**

**1. Details of the Institution**

1.1	Name of the Institution	:	NOWBOICHA COLLEGE
1.2	Address Line 1	:	P.O: DOOLAHAT
	Address Line 2	:	DIST: LAKHIMPUR
	City/Town	:	NORTH LAKHIMPUR
	State	:	ASSAM
	Pin Code	:	787027
	Institutional Email Address	:	dhazarikanc@gmail.com
	Contact Nos.	:	9435663909
	Name of Head of the Institution:		DR. DILIP HAZARIKA
	Tel No with STD Code	:	(03752) 255240
	Mobile	:	9435663909 / 8638211139
	Name of the IQAC Coordinator:		MR. PRANAB KUMAR HAZARIKA
	Mobile	:	9864696533
	IQAC e-mail	:	iqacnc18@gmail.com
1.3	NAAC Track ID	:	ASCOGN11995
1.4	Website address	:	<a href="http://www.nowboichacollege.ac.in">www.nowboichacollege.ac.in</a>
	Web link of the AQAR	:	<a href="http://www.nowboichacollege.ac.in">www.nowboichacollege.ac.in</a>

**1.5 Accreditation Details:**

Sl.No	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C <sup>++</sup>		2004	5 Yrs
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.6 Date of establishment of IQAC : 05-01-2005

1.7 AQAR for the year : 2016-17

1.8 Details of previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC:

- i. AQAR (2005-2006) 26/12/2018
- ii. AQAR(2006-2007) 26/12/2018
- iii. AQAR(2007-2008) 26/12/2018
- iv. AQAR(2008-2009) 26/12/2018
- v. AQAR(2009-2010) 26/12/2018
- vi. AQAR(2010-2011) 26/12/2018
- vii. AQAR(2011-2012) 26/12/2018
- viii. AQAR(2012-2013) 26/12/2018
- ix. AQAR(2013-2014) 26/12/2018
- x. AQAR(2014-2015) 26/12/2018
- xi. AQAR(2015-2016) 26/12/2018

**1.9 Institutional Status**

University      State       Central       Deemed       Private

Affiliated College      yes       No

Constituent college      Yes       No

Autonomous College      Yes       No

Regulatory /Agency approved Institution      Yes       No

Types of institution      Co-education       Men       Women

   Urban       Rural       Tribal

Financial status:      Grant- in-aid       UGC2(f)       UGC12(B)

   Grant-in aid+ Self Financing       Totally Self Find

**1.10 Types of Faculty /Programme/**

Arts       Science       Commerce       Others

1.11 Name of the Affiliating University (for the college) Dibrugarh University

1.12. Special status conferred be central/state government—  
*UGC/CSIR/DST/DBT/ICMR etc* Dibrugarh University

*Autonomous by State Central/Central Govt/University*

*University with potential for Excellence* No *UGC-CPE* No

*DST star Scheme* No *UGC CE* No

*UGC Special Assistance Programme* No *DST-FISH* No

*UGC Innovative PG Programme* No *Any Others* No

*UGC-COP Programme* No

**2.1 IQAC Composition and Activities**

2.1 No. of Teachers 6

2.2 No. of Administration/Technical Staff 1

2.3 No. of Students 1

2.4 No. of Management representatives 1

2.5 No. of Alumni 1

2.6 No. of any other stakeholder and  
 Community representatives 1

2.7 No. of Employers/ industrialists 1

2.8 No of other External Experts 1

2.9 Total No. members 13

2.10 No. of IQAC meeting held 2

2.11 No. of meeting with various stakeholders: Faculty  Non-teaching staff

Students  Alumina  Others

2.12 Has IQAC received any funding from UGC during the year? If yes, mention the amount

Yes  No.

2.13 Seminar/Conference (only quality related)

(i) No. of seminar/Conference/Workshop/Symposia organized by IQAC

Total No.  International  National

State  Institutional Level

(ii) Themes

**NATIONAL: SRIMANTA SANKARDEVA'S PHILOSOPHY IN THE CONTEXT OF PRESENT SOCIO-CULTURAL ENVIRONMENT OF INDIA**

**2.14 Significant Activities and contribution made by IQAC**

- a. The IQAC suggested to provide separate departmental common rooms to every department.
- b. The IQAC proposed to construct boundary wall of the college campus.
- c. The IQAC took various steps on academic excellence, research & extension activities keeping a close link with the previous years

**2.15 Plan of Action by IQAC/Outcome:**

**PLAN OF ACTIONS FOR THE YEAR:**

- a. To conduct regular meetings of IQAC.
- b. To hold joint meetings with Teachers' Unit for the improvement of teaching-learning process.
- c. To encourage the teachers for undertaking research activities.
- d. To encourage the students for their all-round development.
- e. To carry on extension activities for the greater interest of the local society & community.
- f. Separate Urinal to be provided for the boys' and girls' of the College.
- g. IQAC has decided for arranging regular literary programme.
- h. To organize Career Counselling Programme for the B.A. Final Year students of the college.

**OUTCOME:**

- a. Three meetings of IQAC were held during the year.
- b. Two joint meetings with Teachers Unit were held to discuss how to improve the quality in teaching.

- c. Swachha Bharat Abhijan' Programme Cleanliness Drive at College Campus Organized by Department of Education on 12<sup>th</sup> August, 16, '
- d. Opening of Departmental Library of Department of Education on 20<sup>th</sup> Aug/ 16
- e. Observation of Teachers' Day, College Authority along with Students' Union on 5<sup>th</sup> September, 16
- f. Organizing UGC Sponsored National Seminar on Srimanta Sankardeva's Philosophy in the Context of Present Society, Department of Philosophy of the College on 15<sup>th</sup> September, 16
- g. Construction of Indoor Stadium is completed.
- h. Organizing Meeting among the HODs of the Departments of the College, By IQAC of the College on 4<sup>th</sup> January, 17
- i. Laying Foundation Stone of Multi-Gym Centre at College Campus By College Authority on 9<sup>th</sup> January, 17
- j. Extension Activity Programme at Borigaon Bilotia L.P. school, Narayanpur, By Extension Activities Cell in collaboration with Department of Education, 27<sup>th</sup> January, 17
- k. Awareness Programme on Human Rights and Social Unrest at Garchiga High School, Human Rights Education Centre, 13<sup>th</sup> February, 2017
- l. Workshop on Human Rights Activism, Human Rights Education Centre, 14<sup>th</sup> February, 17
- m. Observation of World social Justice Day, Legal Literacy Cell in Collaboration with District legal Service authority, 20<sup>th</sup> February, 17
- n. Mock-Parliament was organized by Dept. of Pol. Science on 17<sup>th</sup> March, 17.
- o. Extension Activity at Chamaguri village Dept. of Education, Nowboicha College on 2<sup>nd</sup> April, 17
- p. As per the decision of the meetings tutorial classes were introduced
- a. Extension Programme on Women & Children's Right at Kolakhowa High School, Extension Activities cell, 27<sup>th</sup> May, 17,
- b. Extension Programme on Importance of Moral Education in the Social Context at Dhekiajuli High School, Extension Activities cell on 1<sup>st</sup> June, 17,
- c. Celebration of World Environment Day, NSS & Women Cell, Nowboicha College Teachers' Unit on 5<sup>th</sup> June, 17,
- d. Awareness Programme on "Women Rights and Social Responsibility" Women Cell on 9<sup>th</sup> June, 17,
- e. 10<sup>th</sup> June, 17, Special Convention of ACTA, Lakhimpur Zonal Committee ACTA, Nowboicha College Teachers' Unit
- f. Extension Programme on Superstition & Malpractices at Dejo Sah Janajati High School, Extension Activities cell, 19<sup>th</sup> June, 17
- g. Rabha Divas, Women Cell, 20<sup>th</sup> June, 17
- h. Celebration of 3<sup>rd</sup> International Yoga Day Nowboicha College Authority in Collaboration with Nowboicha College Yoga Centre on 21<sup>st</sup> June, 17.
- q. An awareness programme on "Women Rights and Social Responsibility" was jointly organized by Women Cell and Human Rights Education Centre at Rohali H.S. school.
- r. Coaching classes on different subjects were initiated with aids from UGC and all the students including SC/ST students were benefitted from these classes.
- s. Plantation programmes along with cleanness drives were organized under NSS Unit
- t. Two final reports of MRP were submitted to UGC, NERO.

- u. *The Departments of Political Science, History, Education and Economics organized educational tours and field study during the year and the students of the respective departments prepared and submitted their field study reports to their respective departments.*
- v. *A Career Oriented Programme was organized under the sponsorship of UGC.*

***\*Attach the Academic Calendar of the year as Annexure.***

2.16 ***Whether the AQAR was placed in Statutory Body:*** Yes  No   
Management  Syndicate  Any other body

***Provide the details of the action taken:*** *As stated in 7.2.*

## PART-B CRITERION-I

### 1. CURRICULAR ASPECTS

#### 1.1 Details about Academic Programmes

Level of the programme	Number of existing programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added/ Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	Nil	Nil	Nil	Nil
UG	1			
PG Diploma	Nil	Nil	Nil	Nil
Advance Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	Nil	Nil	Nil	Nil
Other (+2)	1	Nil	Nil	Nil
Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil
Total	2	Nil	Nil	Nil

#### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option/ open options

#### (ii) Pattern of programmes

Pattern	Number of the programmes
Semester	2
Trimester	Nil
Annual	Nil

1.3 Feedback from stakeholders\* (On all aspects)    Students     Alumni     Parents     Employers

Mode of Feedback: Online     Manual     Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the annexure-II*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their silent aspects.

<i>The college has no freedom to revise/update the regulation or the syllabi. It is done by the affiliating University. (i.e. D.U.) No change is done in this year.</i>
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1.5 Any new department/ Centre introduced during the year. If yes, give details

Nil
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**CRITERION-II****2. TEACHING, LEARNING AND EVALUATION**

## 2.1. Total No. Of Permanent faculty:

Total	Asstt. Professors	Associate Professors	Professors	Others
27	06	21	Nil	Nil

## 2.2. No. of permanent faculty with Ph. D.: 1

## 2.3. No. of Faculty positions Recruited(R) and Vacant (V) During the year

Asstt. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

## 2.4. No. of Guest/ Visiting faculty/Temporary faculty: 01 (Temporary faculty)

## 2.5. Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State Level
Attended	Nil	11	Nil
Presented	Nil	12	Nil
Resource Persons	Nil	Nil	2

## 2.6. Innovative processes adopted by the institution in Teaching and Learning:

- Subscription of new Books & Journals to the Central Library
- Conduction of various debate, quiz, and group discussion among the students of different departments.
- Continuation of Tutorial classes

2.7. Total number of actual teaching days :180 Days  
During the academic year

## 2.8. Examination/Evaluation Reforms initiated by the Institution ( for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions):

Focus is posited on continuous evaluation of the students in the form of organizing seminars, workshops, group discussions and Sessional Examinations in a regular interval in addition to the unit tests, class tests and home assignments etc. The final evaluation of students is made by the affiliating university in the form of final degree examination.

## 2.9. No. of faculty members involved in curriculum/Restructuring/ Revision / syllabus development as member of Board of Study/ Faculty/Curriculum Development workshop : Nil

## 2.10. Average percentage of attendance of students :75%



2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total No. of students appeared	Division				
		Distinction	I%	II%	III%	Pass%
BA	96	Nil	1.04	25	56.25	82.29

2.12 **How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning process:**

- a) It encourages the faculty members for effective teaching, learning and evaluation
- b) It attempts for regular feedback from the different stake holders of the college in order to improve the system
- c) It attempts to ensure remedial coaching for slow learners
- d) It attempts for continuous evaluation of students in the form of class test, unit test, terminal examination etc.

2.13 **Initiatives undertaken towards faculty Development:**

Faculty members were encouraged to participate in different refresher, orientation and other faculty development programs organized by the different Universities and Institutions.

2.14 Details of Administrative and Technical staff

Category	Number of permanent employees	Number of Vacant Positions	Number of permanent positions filled during the year	Number of positions filled temporarily
Administrative Staff.	11	Nil	Nil	3
Technical Staff.	Nil	Nil	Nil	1

**CRITERION-III****3. RESEARCH, CONSULTANCY AND EXTENSION**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution. The IQAC constantly tried to create a vibrant research environment in the college in the form of the following:

- It encouraged the faculty members for taking Research Works like Ph. D.
- It encouraged the teachers for undertaking Minor & Major Research Projects from UGC, ICSSR and other funding agencies.
- It encouraged the departments to conduct research based field studies.
- It encouraged the faculty members to publish quality research papers in the journals.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2	Nil	Nil	Nil
Outlay in Rs. Lakhs	0.26 Lac	Nil	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	Nil	Nil	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

3.5 Details on Impact factor of publications : Nil  
Range/ Average h-index/Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, Industry and other Organizations

Nature of the Project	Number of project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-	-
Minor Projects	2	2 years	UGC	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil	Nil
Projects sponsored	Nil	Nil	Nil	Nil	Nil

<i>by the University/ College</i>					
<i>Students research projects(other than compulsory by the University)</i>	<i>Nil</i>	<i>Nil</i>	<i>Nil</i>	<i>Nil</i>	<i>Nil</i>
<i>Any other(Specify)</i>	<i>Nil</i>	<i>Nil</i>	<i>Nil</i>	<i>Nil</i>	<i>Nil</i>
<i>Total</i>					

- 3.7 *No. of Books published*
- i. With ISBN No* : *Nil*
  - ii. Without ISBN No* : *Nil*
  - iii. Chapters in Edited Books* : *13*
- 3.8 *No. of University Departments receiving funds from  
UGC/SAP/CAS/DST-FIST/ DPE/ DBT Scheme/funds* : *Nil*
- 3.9 *For colleges / Autonomy /CPE/DBT Star Scheme  
INSPIRE/CE /Any other (specify)* : *Nil*
- 3.10 *Revenue generated through consultancy* : *Nil*
- 3.11 *No. of conferences organized by the Institution* : *Nil*
- 3.12 *No. of faculty served as experts, chairpersons or resource persons* : *Nil*
- 3.13 *No. of collaborations (International/National)* : *Nil*
- 3.14 *No. of linkages created during this year* : *Nil*
- 3.15 *Total Budget for research for current year in Lac:*
- From Funding agency* : *Nil*
  - From Management of University/College* : *Nil*
- 3.16 *No. of patents received this year*

<i>Type of Patent</i>		<i>Number</i>
<i>National</i>	<i>Applied</i>	<i>Nil</i>
	<i>Granted</i>	<i>Nil</i>
<i>International</i>	<i>Applied</i>	<i>Nil</i>
	<i>Granted</i>	<i>Nil</i>
<i>Commercialized</i>	<i>Applied</i>	<i>Nil</i>
	<i>Granted</i>	<i>Nil</i>

- 3.17 *No. of research awards/ recognitions received by faculty and research fellows  
of the institute in the year*

<i>Total</i>	<i>International</i>	<i>National</i>	<i>State</i>	<i>University</i>	<i>Dist.</i>	<i>College</i>
<i>Nil</i>	<i>Nil</i>	<i>Nil</i>	<i>Nil</i>	<i>01</i>	<i>Nil</i>	<i>Nil</i>

- 3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them : NIL
- 3.19 No. of Ph.D. awarded by faculty from the Institution : 01
- 3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) JRF/SR /Project Fellows/ Any other : Nil
- 3.21 No. of students Participated in NSS events: : Nil  
University level /State level /National level /International level : Nil
- 3.22 No. of students participated in NCC events:  
University level / State level/National level /International level : Nil
- 3.23 No. of Awards won in NSS:  
University level/ State level/National level /International level : Nil
- 3.24 No. of Awards won in NCC:  
University level /State level/National level / International level : Nil
- 3.25 No. of Extension activities organized
- University forum : Nil
  - College forum : 01
  - Scout & Guide : 01
  - NSS : 02
  - Any other : 04
- 3.26 **Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility**
- a) Swachha Bharat Abhijan' Programme Cleanliness Drive at College Campus Organized by Department of Education on 12<sup>th</sup> August, 2016
  - b) Opening of Departmental Library of Department of Education on 20<sup>th</sup> Aug/ 2016
  - c) Observation of Teachers' Day, College Authority along with Students' Union on 5<sup>th</sup> September, 2016
  - d) The students and teachers of the college repaired the bamboo bridge on connecting road between college road and Samsur village 9<sup>th</sup> September, 2016.
  - e) Organizing UGC Sponsored National Seminar on Srimanta Sankardeva's Philosophy in the Context of Present Society, Department of Philosophy of the College on 15<sup>th</sup> September, 2016
  - f) The NCC wing of the College trained up 50 students during the year.
  - g) Gandhi Jayanti was celebrated by the Department of Political Science on 2<sup>nd</sup> October, 2016 in collaboration with IQAC, Nowboicha College.
  - h) An awareness programme on "Women Rights and Social Responsibility" was jointly organised by Women Cell and Human Rights Education Centre at Rohali H.S. school. Mrs. Putali Kayasthya, a prominent social worker of Nowboicha and Mrs. Runuma Dutta Buragohain, associate Professor,

- Department of education, Nowboicha College delivered their valuable speech in the meeting.
- i. Organizing Meeting among the HODs of the Departments of the College, By IQAC of the College on 4<sup>th</sup> January, 2017
  - j. 9<sup>th</sup> January, 2017, Laying Foundation Stone of Multi-Gym Centre at College Campus By College Authority
  - k. Extension Activity Programme at Borigaon Bilotia L.P. school, Narayanpur, By Extension Activities Cell in collaboration with Department of Education, 27<sup>th</sup> January, 2017
  - l. Inauguration of 7<sup>th</sup> Issue of EDUCATUM – A Departmental Journal of Education, Department of Education, 9<sup>th</sup> February, 2017
  - m. Extension Programme on Banking Habits at Silonibari TE, Extension Activities cell in collaboration with the department of Economics, 11<sup>th</sup> Feb, 2017
  - n. Awareness Programme on Human Rights and Social Unrest at Garchiga High School, Human Rights Education Centre, 13<sup>th</sup> February, 2017
  - o. Workshop on Human Rights Activism, Human Rights Education Centre, 14<sup>th</sup> February, 2017
  - p. Observation of World social Justice Day, Legal Literacy Cell in Collaboration with District legal Service authority, 20<sup>th</sup> February, 2017
  - q. College Week 2017, By NCSU and College Authority, 6<sup>th</sup> – 9<sup>th</sup> February, 2017
  - r. Farewell of Mr. Uma Kt. Saikia, UDA, College Family, 28 Feb, 2017
  - s. International Women Day was observed on 8<sup>th</sup> March, 2017 by the women cell in the college campus. And a awareness talk was arranged on Gender Equity.
  - t. A health check-up Camp was held in the proposed model village organized by NSS Unit, in collaboration with Netaji Club, Nowboicha on 15 March, 2017
  - u. A Career Oriented Programme was organized under the sponsorship of UGC from 10<sup>th</sup> March 2017 to 31<sup>st</sup> March 2017.
  - v. Mock-Parliament was organised by Dept. of Pol. Science on 17<sup>th</sup> March, 17.
  - w. Extension Activity at Chamaguri village Dept. of Education, Nowboicha College on 2<sup>nd</sup> April, 2017
  - x. Extension Programme on Women & Children's Right at Kolakhowa High School, Extension Activities cell, 27<sup>th</sup> May, 2017
  - y. Extension Programme on Importance of Moral Education in the Social Context at Dhekiajuli High School, Extension Activities cell on 1<sup>st</sup> June, 2017
  - z. Celebration of World Environment Day, NSS & Women Cell, Nowboicha College Teachers' Unit on 5<sup>th</sup> June, 2017
  - aa. Awareness Programme on "Women Rights and Social Responsibility" Women Cell on 9<sup>TH</sup> June, 2017
  - bb. Special Convention of ACTA, Lakhimpur Zonal Committee ACTA, Nowboicha College Teachers' Unit on 10<sup>th</sup> June, 2017
  - cc. Extension Programme on Superstition & Malpractices at Dejoo Sah Janajati High School, Extension Activities cell, 19<sup>th</sup> June, 2017
  - dd. Rabha Divas, Women Cell, 20<sup>th</sup> June, 2017

- ee. Celebration of 3<sup>rd</sup> International Yoga Day Nowboicha College Authority in Collaboration with Nowboicha College Yoga Centre on 21<sup>st</sup> June, 2017*
- ff. An awareness programme on “Women Rights and Social Responsibility” was jointly organised by Women Cell and Human Rights Education Centre at Rohali H.S. school*

**CRITERION-IV:****4. Infrastructure and Learning Resources****Details of increase in infrastructure facilities:**

<i>Facilities</i>	<i>Existing</i>	<i>Newly Created</i>	<i>Source of Fund</i>	<i>Total</i>
<i>Campus area</i>	<i>49.4 Bigha</i>	<i>Nil</i>	<i>State G6vt.</i>	<i>49.4Bigha</i>
<i>Class Room</i>	<i>12 Nos</i>	<i>Nil</i>	<i>UGC &amp; State Govt.</i>	<i>12</i>
<i>Laboratories</i>	<i>Education Lab-1 Nos</i>	<i>Nil</i>	<i>UGC</i>	<i>1</i>
<i>Seminar Hall</i>	<i>Temporary -1</i>	<i>Nil</i>	<i>UGC</i>	<i>1</i>
<i>No of important Equipments purchased during the current year</i>	<i>6</i>	<i>1</i>	<i>UGC</i>	<i>2</i>
<i>Value of the equipments purchased during the year (Rs. In Lakhs )</i>	<i>16,44,265/-</i>	<i>1,60,000/-</i>	<i>UGC</i>	<i>18,04,265/-</i>
<i>Others</i>	<i>ACADEMIC-B</i>	<i>RCC-1</i>	<i>UGC</i>	<i>NIL</i>

**3.1** Computerization of administration and Library:-Computers were provided in the College Office and Library

**4.3 Library Service**

	<i>Existing</i>		<i>Newly Added</i>		<i>Total</i>	
	<i>No.</i>	<i>Value</i>	<i>No.</i>	<i>Value</i>	<i>No.</i>	<i>Value</i>
<i>Text Books</i>	<i>3747</i>	<i>711349/-</i>	<i>059</i>	<i>12580/-</i>	<i>3806</i>	<i>723929/-</i>
<i>Reference Books</i>	<i>1654</i>	<i>589095/-</i>	<i>000</i>	<i>000</i>	<i>1654</i>	<i>589095/-</i>
<i>E-Books</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>
<i>Journal</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>
<i>E-Journal</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>
<i>Digital Database</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>
<i>CD &amp; Video</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>
<i>Others (specify)</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>

**4.4 Technology up gradation (overall)**

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centre	Office	Departments	Others
<i>Existing</i>	25	10	1	Nil	Nil	7	3	4
<i>Added</i>	8	Nil	Nil	Nil	Nil	1	3	4
<i>Total</i>	33	Nil	1	Nil	Nil	8	6	9

**4.5 Computer, internet access, training to teachers and students and any other programmes for technology up gradation (Networking, e-Governance etc.)**

*Internet service was provided in the college.*

**4.6. Amount spent on maintenance in lakhs:**

- i) *ICT* : Rs. 0.60 Lac.
- ii) *Campus infrastructure facilities* :Rs. 2.50 Lac.
- iii) *Equipments* :Rs. 1.5 Lac
- iv) *Others* :Rs. 0.30 Lac.
- Total* Rs. 4.45 Lac



**CRITERION –V**

**5. STUDENT SUPPORT AND PROGRESSION**

**5.1 Contribution of IQAC in enhancing awareness about Student Support Services**

*The IQAC closely monitors the facilities available to the students. It also suggests the college authority to improve the facilities of sports, health & hygiene, hostels, library etc.*

**5.2 Effort made by the institution for tracking the progression**

*Sports facilities  
Remedial and Tutorial Classes  
Health & Hygiene Measures  
Library Support*

**5.3 (a) Total Number of students**

<i>UG</i>	<i>PG</i>	<i>Ph. D.</i>	<i>Others (+2)</i>
<i>569</i>	<i>Nil</i>	<i>Nil</i>	<i>Nil</i>

*(b) No. of students outside the state : Nil*

*(c) No. of international students : Nil*

- Men : Nil*
- Women : Nil*

<i>Last Year</i>						<i>This Year</i>					
<b>General</b>	<b>SC</b>	<b>ST</b>	<b>OBC</b>	<b>Physically Challenged</b>	<b>Total</b>	<b>General</b>	<b>SC</b>	<b>ST</b>	<b>OBC</b>	<b>Physically Challenged</b>	<b>Total</b>
<i>68</i>	<i>125</i>	<i>142</i>	<i>215</i>	<i>-</i>	<i>550</i>	<i>81</i>	<i>125</i>	<i>146</i>	<i>217</i>	<i>-</i>	<i>569</i>

*Demand ratio*

*Dropout % B.A- 4*

**5.4. Details of student support mechanism for coaching for competitive examinations (If any) : Nil**

*No. of students beneficiaries : Nil*

**5.5. No. of students qualified in these examinations**

*NET/ SET/SLET/ GATE CAT/ IAS/IPS/ State PSC/UPSC/ Others : Nil*

**5.6. Details of student counseling and career guidance:**

a. *A Career Oriented Programme was organized under the sponsorship of UGC from 10<sup>th</sup> March 2017 to 31<sup>st</sup> March 2017.*

**5.7 Details of campus placement**

<i>On campus</i>			<i>Off Campus</i>
<i>Number of Organizations Visited</i>	<i>Number of Students Participated</i>	<i>Number of Students Placed</i>	<i>Number of Students Placed</i>
<i>Nil</i>	<i>Nil</i>	<i>Nil</i>	<i>Nil</i>

**5.8 Details of gender sensitization programmes**

a. *International Women Day was observed by the women cell in the college campus. And a awareness talk was arranged on Gender Equity.*

**5.9 Students Activities**

**5.9.1 No. of students participated in Sports, Games and other events**

- *State/ University level : Nil*
- *National level : Nil*
- *International level : Nil*

*No. of students participated in cultural events*

*State/ University level*  *National level*  *International level*

**5.9.2 No. of medals /awards won by students in Sports, Games and other events**

*Sports : State/ University level*  *National level*   
*International level*

*Cultural: State/ University level*  *National level*   
*International level*

**5.10 Scholarships and Financial Support**

	<i>Number of students</i>	<i>Amount</i>
<i>Financial support from institution</i>	<i>Nil</i>	<i>Nil</i>
<i>Financial support from government</i>	<i>NSS 01</i>	<i>1,58,000/-</i>
<i>Financial support from other sources</i>	<i>Nil</i>	<i>Nil</i>
<i>Number of students who received International/ National recognitions</i>	<i>Nil</i>	<i>Nil</i>

5.11 Student organized / initiatives

*Fairs* : *State/ University level*  *National level*   
*International level*

*Exhibition: State/ University level*  *National level*   
*International level*

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: *No major grievances.*

## CRITERION-VI

### 6. GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 State the vision and mission of the institution

**Vision:**

*The vision of the institution is to spread the light of education. A group of educated people of Nowboicha Assembly Constituency desired to establish an institution of higher education for fulfilling the need of poor students of this locality who have always been deprived of the domain of higher education due to their poor socio-economic condition. To provide a better platform for the development of higher education and intellectual aspect of people, there must be an institution of higher education in this socially and economically backward area. Imparting knowledge through the mother tongue and to develop English as a second language to trap the employment opportunity available in the country and abroad and to develop the concept of universal education by giving opportunities to all sections of the society are the visions.*

**Mission:**

- *To establish a highly developed institution of higher education having improved infrastructure facility with highly qualified faculty members for imparting quality education among the students of this locality.*
- *To develop the academic environment and to create a better and conducive atmosphere for the students.*
- *To bring gender equality by giving equal opportunity to female community for academic growth.*
- *To preserve the socio-cultural identities of Assamese society and to spread it through this institution of higher education.*
- *To minimize the problem of unemployment to some extent by giving proper education from such institution.*

*The following strategies/mechanisms define how the institution tries to implement its missions and caters the needs of the society & students. The institution's future visions are:*

- a. *Strategies have been adopted to satisfy the needs of the students from diverse backgrounds complying with all the norms of the government.*
- b. *Mechanisms to adopt Learner-centered approach, academic planning, and use of modern teaching-learning aids and application of ICT resources to make the curricular activities interesting and effective for the students.*
- c. *To improve the infrastructure facilities and to promote the optimum use of the same to maintain the quality of academic and other programmes of the college.*
- d. *Mechanism to promote research culture, research publication, & professional development of faculty members for quality enhancement of teaching community.*

**6.2 Does the institution has a Management Information System**

*The college has an active and effective management information system. Most of the administrative activities of the college are computerized. The staff and faculty attendance is monitored by the Principal. A healthy coordination is there among the different committees, the Governing Body and Academic Advisory Committee of the college for smooth management of the administration.*

**6.3. Quality Improvement Strategies adopted by the institution for each of the following:**

**6.3.1 Curriculum Development**

*The curriculum is designed & developed by Dibrugarh University, Assam. The College does not have the autonomy in the curriculum development.*

**6.3.2 Teaching and Learning**

*Various quality improvement strategies are adopted in the college especially in the field of teaching and learning to enhance the efficiency of faculty members. The following measures have been adopted :*

- (a) Teaching activities are planned through academic calendar.*
- (b) As per the instruction of the College authority, each department formulates and implements its own teaching plans effectively.*
- (c) Faculty members are instructed by the college authority in support of IQAC to undertake tutorial and remedial classes.*
- (d) To improve the learning and teaching habits, departmental seminars, group discussion, work-shops are being organized regularly.*
- (e) To reduce the drop outs the IQAC tries to improve the student attendance in the classes.*

**6.3.3 Examination and Evaluation**

*The college authority conducts all internal examination like unit test, terminal examination as per University guide lines. The college Academic Advisory Committee prepares annual academic calendar. The practice of continuous evaluation is adopted in the college for students' evaluation.*

**6.3.4 Research and Development**

*The college does not have any research council similar to that of University. But the College has its own research committee to help the faculty members especially to encourage them to undertake research activities including Ph. D., M.Phil, Minor & Major projects.*

**6.3.5 Library, ICT and physical infrastructure/instrumentation**

*The library has a good number of books & journals for the students of the college. ICT facilities are available in the Library.*

**6.3.6 Human Resource Management**

*The College is a Government provincialized College. As such it needs to follow the academic programmes prescribed by affiliating University. All administrative works are taken up in tune with the guidelines & instructions of Director of Higher Education, Assam. The Principal is the chief executive officer who works under the guidance of Governing Body, the supreme management body of the college. Some other committees like Academic Advisory Committee, Library Committee, Examination Committee, and Departmental Management Committee are there in the college which supplement the management of the college.*

**6.3.7 Faculty and staff recruitment**

*The college follows the rules and regulations laid down by the State Government and UGC for recruitment of faculty and staff members.*

**6.3.8 Industry Interaction/Collaboration**

*The entire district of Lakhimpur is industrially on back foot. There is neither large nor medium scale industry in the district. Instead of this dearth, the college has undertaken various steps to make an interaction with local SSI units as well as government departments like social forestry, agriculture, industry, SIRD etc. to promote industry.*

**6.3.9 Admission of students**

*The admission of students to B.A. course is made on the basis of merit. In addition to the admission notification, detailed information is incorporated in Admission Prospectus. The Admission Committee fixes the norms of admission in consultation with college authority.*

**6.4 Welfare Schemes for**

<i>Teaching</i>	<i>Nowboicha College Teacher's Welfare Fund</i>
<i>Non- teaching</i>	<i>Nowboicha College Teacher's Welfare Fund</i>
<i>Students</i>	

**6.5 Total corpus fund generated**

About 45.6 lakhs

6.6 Whether annual financial audit has been done      Yes  No

6.7. Whether Academic and Administrative Audit (AAA) have been done: *Academic and administrative audit have not been conducted so far. But process is undertaken to do the same in the next academic session.*

6.8 Does the University/Autonomous College declares results within 30 days

*For UG Programme*      Yes

- 6.9 What efforts are made by the University /Autonomous College for examination Reforms.

*The affiliating university undertakes the steps for examination reform.*

- 6.10. What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

*The university covers academic matters mainly curriculum development, examination and sports activities. Other works are performed by the college.*

- 6.11 activities and support from the Alumni Association

*The college has an Alumni Association. The Association extends all possible helps to the college in need. The Association holds annual meetings regularly.*

- 6.12 Activities and support from the parent

*The IQAC organizes parent/guardian meetings regularly. The college authority and members of the teaching and non- teaching staff take part actively in the meeting.*

- 6.13 Development Programmes for support staff

*The college authority takes the initiative for support staff as per the need of the staff.*

- 6.14 **Initiatives taken by the institution to make the campus eco-friendly**

- a. *The NSS Unit and Social Service unit of the Students' Union regularly undertake plantation programmes in and outside the college campus in association with the Forest Department to make the campus eco-friendly. World Environment Day is observed each year to make the students aware of the importance of Environment.*

## CRITERION VII

### 7. INNOVATION AND BEST PRACTICES

#### 7.1 Innovation introduced during this academic year which have created a positive impact on the functioning of the institution. Give Details.

- a. All the Faculty members maintain their daily activities in the Teachers' Diary.
- b. The teachers of the College help the economically poor and meritorious students financially in their need.
- c. To promote creativity, innovation and improving quality of the student's; literary competitions including Wall Magazine among different Departments are held.

#### 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

- a. Swachcha Bharat Abhijan' Programme Cleanliness Drive at College Campus Organized by Department of Education on 12<sup>th</sup> August, 2016, '
- b. Opening of Departmental Library of Department of Education on 20<sup>th</sup> Aug/ 2016
- c. Observation of Teachers' Day, College Authority along with Students' Union on 5<sup>th</sup> September, 2016
- d. Organizing UGC Sponsored National Seminar on Srimanta Sankardeva's Philosophy in the Context of Present Society, Department of Philosophy of the College on 15<sup>th</sup> September, 2016
- e. Organizing Meeting among the HODs of the Departments of the College, By IQAC of the College on 4<sup>th</sup> January, 2017
- f. Laying Foundation Stone of Multi-Gym Centre at College Campus By College Authority on 9<sup>th</sup> January, 2017
- g. Extension Activity Programme at Borigaon Bilotia L.P. school, Narayanpur, By Extension Activities Cell in collaboration with Department of Education, 27<sup>th</sup> January, 2017
- h. Extension Programme on Banking Habits at Silonibari TE, Extension Activities cell in collaboration with the department of Economics, 11<sup>th</sup> Feb, 2017
- i. Awareness Programme on Human Rights and Social Unrest at Garchiga High School, Human Rights Education Centre, 13<sup>th</sup> February, 2017
- j. Workshop on Human Rights Activism, Human Rights Education Centre, 14<sup>th</sup> February, 2017
- k. Observation of World social Justice Day, Legal Literacy Cell in Collaboration with District legal Service authority, 20<sup>th</sup> February, 2017
- l. College Week 2017, By NCSU and College Authority, 6<sup>th</sup> – 9<sup>th</sup> February, 2017
- m. Inauguration of 7<sup>th</sup> Issue of EDUCATUM – A Departmental Journal of Education, Department of Education, 9<sup>th</sup> February, 2017
- n. Farewell of Mr. Uma Kt. Saikia, UDA, College Family, 28 Feb, 2017,
- o. A Career Oriented Programme was organized under the sponsorship of UGC from 10<sup>th</sup> March 2017 to 31<sup>st</sup> March 2017.
- p. Mock-Parliament was organised by Dept. of Pol. Science on 17<sup>th</sup> March, 2017.
- q. Extension Activity at Chamaguri village Dept. of Education, Nowboicha College on 2<sup>nd</sup> April, 2017
- r. Extension Programme on Women & Children's Right at Kolakhowa High School, Extension Activities cell, 27<sup>th</sup> May, 2017



- s. *Extension Programme on Importance of Moral Education in the Social Context at Dhekiajuli High School, Extension Activities cell on 1<sup>st</sup> June, 2017,*
- t. *Celebration of World Environment Day, NSS & Women Cell, Nowboicha College Teachers' Unit on 5<sup>th</sup> June, 2017*
- u. *Awareness Programme on "Women Rights and Social Responsibility" Women Cell on 9<sup>TH</sup> June, 2017,*
- v. *Special Convention of ACTA, Lakhimpur Zonal Committee ACTA, Nowboicha College Teachers' Unit on 10<sup>th</sup> June, 2017*
- w. *Extension Programme on Superstition & Malpractices at Dejoo Sah Janajati High School, Extension Activities cell, 19<sup>th</sup> June, 2017*
- x. *Rabha Divas, Women Cell, 20<sup>th</sup> June, 2017*
- y. *Celebration of 3<sup>rd</sup> International Yoga Day Nowboicha College Authority in Collaboration with Nowboicha College Yoga Centre on 21<sup>st</sup> June, 2017*
- z. *An awareness programme on "Women Rights and Social Responsibility" was jointly organised by Women Cell and Human Rights Education Centre at Rohali H.S. school.*

**8.3 Give two Practices of the institution (please see the format in the NAAC Self-study Manuals) Provide the details in annexure (annexure need to be numbered as it, i, ii)**

- a. *The college observes the 'World Environment Day' on 5<sup>th</sup> June, 2017. To make the students aware about the consequences of Mega Dam, a talk was arranged by the department of Geography. Mr. Kukheswar Borah, Associate Professor in the department of Geography, Sankardev Mahavidyalaya was invited to deliver a talk.*
- 2. *Students are encouraged to participate in plantation and cleanliness programme by organizing competitions in Functions like the College Establishment Day, College Sports Week.*

**7.4. Contribution to environmental awareness /protection**

- a. *The college observes the 'World Environment Day' on 5<sup>th</sup> June, 2017. To make the students aware about the consequences of Mega Dam, a talk was arranged by the department of Geography. Mr. Kukheswar Borah, Associate Professor in the department of Geography, Sankardev Mahavidyalaya was invited to deliver a talk.*
- b. *Department of Environmental Study conducts a Popular Talk on Deforestation and Soil Erosion at Putabil area of Nowboicha Block on Sunday, the 1<sup>st</sup> October, 2017*
- c. *To make aware about environmental conservation and its importance in human well being a campaign programme was organised under the initiative of NSS unit of the college.*

7.5 *Whether environmental audit was conducted?* **Yes**

7.6 *Any other relevant information the institution wishes to add. (For example SWOT Analysis)*

**STRENGTH:**

- a. *The college is situated in an eco-friendly and serene atmosphere suitable for study.*
- b. *Cordial relationship between the teachers and students has created a friendly teaching learning atmosphere in the college.*
- c. *All the teachers play active role in improving the academic environment.*

**WEAKNESS:**

- a. *Most of the students are from economically and educationally backward families*

- b. Shortage of permanent faculty members in various departments.
- c. Inadequate infrastructure
- d. The learning base of most of the students is weak bearing the same from the previous school level education.

**OPPORTUNITY:**

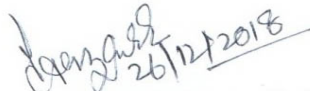

- a. Students can study with minimal expenditure in comparison with the city based colleges.
- b. Students have easy access to the college authority.
- c. Students' have the opportunity to reap the benefit of generosity of teachers.

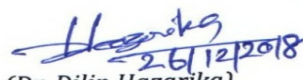
**THREAT:**

- a. Poor economic condition, weak learning base at school level, prevailing poor educational environment, less scope for employment leading to poor & irregular attendance of the students in the college is a major threat.

**8. Plans of Institution for the next year:**

- a. To renovate and beautify of College Campus.
- b. To provide special coaching for students to prepare for competitive examinations.
- c. To develop Infrastructure.
- d. To take initiative for development of women in the locality.
- e. To establish Equal Opportunity Centre for the upliftment of backward classes in the area.
- f. To establish Students' Aid Fund for the benefit of poor and needy students.
- g. To arrange Tutorial Classes for slow learners.
- h. To add new reference books and journals in the College Central Library.
- i. To introduce Career Oriented Courses
- j. To make students computer literate.
- k. To establish Distance Education Study Centres.
- l. To promote Research Activities.
- m. To continue Career counselling to students in an updated manner.
- n. To encourage the students to participate in inter college and university in games, sports, cultural and literary competitions.
- o. To arrange National and Regional Seminars on current & burning topics.
- p. To initiate Faculty Improvement Programmes for teaching staff.
- q. To arrange Community Service Programmes.
- r. To develop linkages with National, International, Academic and Research bodies.
- s. To take steps for Internal Resource Generation.

  
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